



Penhaligon's Friends  
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7<sup>th</sup> February 2024

Family Services Support Worker –30 -37.5 hours

Dear Candidate,

Thank you for your interest in the above post with our charity. Penhaligon's Friends has been in operation for 29 years supporting children, young people and their families across Cornwall when affected by bereavement or serious illness. Penhaligon's Friends is committed to safeguarding and promoting the welfare of children and young people and the successful applicant will need to undertake a Disclosure and Barring check and provide proof of identity.

We are a small staff team with a very enthusiastic volunteer group and the successful candidate will work closely with all members of our team. Our office base in Redruth is where you will spend the majority of your hours; however there is a requirement for regular travel throughout the county. We can offer some flexibility with hours so please do get in touch with us to discuss, or specify in your application if you have any particular requirements.

This post is vacant due to a change in our staff team, an in line with the demand on our services. The post will support our family services work moving forward, there are currently 4 staff involved in this direct support. You will be engaged in all aspects of our family service delivery, with telephone support to parents, carers and professionals being a core responsibility in the week. The role will also contribute to our group work with young people and families, family visits, Memory Days and volunteer support.

Please find enclosed a job description, person specification and an application form. The closing date for all applications is at 9.00am on Tuesday 12<sup>th</sup> March 2024 and the interview date will be Thursday 21<sup>st</sup> March 2024.

We will be hosting a virtual session on Microsoft Teams to talk about the charity and the role this post plays in our overall service, with a chance to meet some of our team on Tuesday 5<sup>th</sup> March 2024 at 7.00pm, if you would like to join and find out more, please do get in touch and we can send you the joining details. If you would like to discuss the position in further detail, please contact the office to speak to myself, or Polly Langford our Family Services Lead.  
We look forward to receiving your application.

Yours sincerely,

Julie Parker

CEO



Charity No. 1189323



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no. SC039557